

POST & BID POSITION ANNOUNCEMENT Bargaining Units 1, 4 and 11

1. Reference #: **59-07-359** 2. Position Number: **559-240-4066-006** 3. Date of Posting: 3/14/2007
4. Classification: **Associate Estimator of Building Construction** 5. Salary Range: \$4797-5829
6. Pay Differentials That Apply To Position: _____
7. Working Hours Of Position: **Monday – Friday, 8:00 – 5:00**
8. District/Division: **59/DES** Section: **SDSEE/OTA** Geographic Location: **Sacramento**
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) *Determination for relocation will be made by Hiring Supervisor.*

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)

A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
<http://www.dpa.ca.gov/textdocs/specs/s4/s4066.txt>

B. Technical & Professional Skills & Abilities:

Knowledge of: Labor costs and various materials entering into building construction and their commercial units; current prices of building materials and current wage scale of various building and construction trades; building construction practices, processes and scheduling; Public Contract Code, State Contract Act and rules of contract interpretation, as established by statute and case law.

Ability to: Read and write English at a level required for successful job performance; read and interpret plans and specifications, make estimates of material and labor costs, and other items entering into building construction costs; prepare planning and budgetary estimates in a timely manner with preliminary design information; make and document reasonable assumptions while performing planning, preliminary and intermediate estimates; detect errors and discrepancies in plans and specifications; make valuation appraisals of existing buildings, and write clear and comprehensive reports; analyze situations accurately and adopt an effective course of action.

C. License and/or Certification Requirements:

N/A

10. Final Date and Time for Receiving Bid: 3/28/2007

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

11. Submit Bid to:

Name: Laura Haggard

Address: P.O. Box 168041, MS-9-3/7J

Telephone Number: (916) 227-8596, Calnet 8-498-8596

FAX Number: (916) 227-8157

E-mail Address: Laura.Haggard@dot.ca.gov

12. Window period employee must be available for contact (**Unit 1&4 Only**): From: _____ To: _____
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

13. Expected Reporting Date To Position (**Unit 11 Only**): Within 15 Days of Job Offer
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)

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9. Specific Qualifications and Requisite Skills Required (continued)

D. Physical Abilities to Perform Essential Functions:

May be required to sit for long periods of time using a keyboard and video display terminal; move large or cumbersome plans and diagrams from one location to another; lift/move/carry various types of portable equipment around the worksite or when out in the field; lift and carry for a medium distance up to 30 pounds; work along highways and near construction sites; fly in commercial aircraft routinely throughout California; drive a state automobile for up to eight hours a day.

E. Other Departmental Requirements:

Will work in a climate-controlled office under artificial lighting. May be required to travel and work outdoors, and be exposed to dirt, noise uneven surfaces and/or extreme heat or cold.

F. Duty Statement/Description of Duties: